

MINUTES

Transportation Policy Committee of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

April 12, 2022

Committee Members:

Officers:

Parish President Mike Cooper, *Chairman*

Parish President Matt Jewel, *1st Vice Chairman* **Designee:** Billy Raymond

Parish President Jaclyn Hotard, *2nd Vice Chairwoman*

Parish President Cynthia Lee Sheng, *3rd Vice Chairwoman* **Designee:** Cherreen Gegenheimer

Parish President Guy Mcinnis, *5th Vice Chairman* **Designee:** William McCartney

Mayor LaToya Cantrell, *Secretary*

Parish President Kirk Lepine, *Treasurer*

Jefferson Parish:

Mayor Belinda C. Constant (Gretna) **Designee:** Amelia Pellegrin

Jack Stumpf

Orleans Parish:

Sophie Harris Vorhoff

Plaquemines Parish:

Councilmember Benny Rousselle

Allen Hero

St. Bernard Parish:

Councilmember At-Large Kerri Callais

Susan Klees

St. Charles Parish:

Councilmember Dick Gibbs

St. John the Baptist Parish:

Councilmember Robert Arcuri

Councilmember Tammy Houston

St. Tammany Parish:

Councilmember T.J. Smith, Jr.

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Pete Panepinto (Hammond)

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

M.D. "Mike" Stolzman (N.O. Public Belt RR) **Designee:** Garrick A. Rose

Kevin Dolliole (Aviation Director)

Brandy Christian (Port) **Designee:** Tony Evett

Mayor Clay Madden, (Mandeville)

Alex Z. Wiggins (RTA) **Designee:** Katherine Felton

GNOEC **Designee:** Carlton Dufrechou

Ninette Barrios (JeT)

Mayor Bob Zabbia (Ponchatoula)

Attendance: 30

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Colethia Kent



AGENDA

1. Consideration: Approval of the March 12, 2022 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Unified Planning Work Program for FY-23 Final Document
6. Resolution: Authorization to Transfer Direct Recipients Status for Federal Transit Administration Section 5307 Urbanized Area Formula Grant funds from Plaquemines Parish to Plaquemines Port Harbor and Terminal District
7. Resolution: Contractual Agreements between LHSC and RPC FFY22 Highway Safety Programs
8. Consideration: Public Comment Period
9. Consideration: Other Matters

Mr. Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, RPC's Deputy Director, a quorum was established.

1. Consideration: Approval of March 8, 2022 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the March 8th minutes. Councilmember T. J. Smith, Jr. made a motion to approve the March 8th minutes, seconded by Mr. Christopher Abadie and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel referred the members to page 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mayor LaToya Cantrell and seconded by Mr. Kevin Dolliole and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel referred the members to page 6 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Councilmember T. J. Smith, Jr. and seconded by Mayor Clay Madden and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel informed the members there were no amendments to the Tangipahoa TIP, Highway & Transit Elements.

5. Consideration: Unified Planning Work Program for FY-23 Final Document

Mr. Jeff Roesel referred the members to the final document of the Unified Planning Work Program for fiscal year 2023 and stated that this document is inclusive of all four urbanized areas in our region and includes the work tasks and budgets for each task, by urbanized area, four in total. He also mentioned that we submitted a draft of this document in March. Late last week, the FY 22 Transit appropriation was released by FTA, which changed the 5303 planning Transit program in the UPWP as follows:

- Southshore UZA: \$574,439 (federal) (\$143,609 local)
- Slidell UZA: \$51,178 (federal) (\$12,794 local)
- Mandeville/Covington: \$50,416 (federal) (\$12,604 local)
- S. Tangi UZA: \$43,132 (federal) (\$10,783)

Those revisions and the corresponding local match shares are in the revised funding tables for each of the Urbanized areas, and also stated that the changes with FTA Region 6 was advised that the resolutions that were passed last month did not need to be re-accomplished, only the budget tables in the document.

There being no questions or objections, the Chairman called for a motion to approve the Unified Planning Work Program for FY-23. It was so moved by Parish President Kirk Lepine and seconded by Mr. Billy Raymond and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

6. Resolution: Authorization to Transfer Direct Recipients Status for Federal Transit Administration Section 5307 Urbanized Area Formula Grant Funds from Plaquemines Parish to Plaquemines Port Harbor and Terminal District

Mr. Jeff Roesel referred the members to page 7 of the meeting packet for the Resolution Authorization to Transfer Direct Recipients Status for Federal Transit Administration Section 5307 Urbanized Area Formula Grant funds from Plaquemines Parish to Plaquemines Port Harbor and Terminal District for approval and stated that the Ferry Operation in Plaquemines has recently transferred from the parish to the Port Authority and this would allow the Port of Plaquemines to submit for FTA grants for the ferry operation, specifically section 5307 funding.

There being no questions or objections, the Chairman called for a motion to approve the Resolution Authorization to Transfer Direct Recipients Status for Federal Transit Administration Section 5307 Urbanized Area Formula Grant funds from Plaquemines Parish to Plaquemines Port Harbor and Terminal District. It was so moved by Councilmember Benny Rousselle and seconded by Mr. Allen Hero and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

7. Resolution: Contractual Agreements between LHSC and RPC FFY22 Highway Safety Programs

Mr. Jeff Roesel referred the members to page 8 of the meeting packet for the Contractual Agreements between LHSC and RPC FFY22 Highway Safety Programs approval and provided a brief explanation.

There being no questions or objections, the Chairman called for a motion to approve the Resolution Contractual Agreements between LHSC and RPC FFY22 Highway Safety Programs. It was so moved by Councilmember Tammy Houston and seconded by Ms. Susan Klees and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

8. Consideration: Public Comment Period

The Chairman asked if there was any other public comment. There was none.

9. Consideration: Other Matters

Mr. Jeff Roesel provided the Title VI Policy and Program draft for review. The document covers our Title VI duties to actively prevent discrimination in our planning and study processes and covers the following:

- General Title VI protection
- Disenfranchised Business Enterprises (DBE program)
- Environmental Justice
- Limited English and Language Access
- Americans With Disabilities Act
- Public Participation
- Compliance and complaints

Transportation Policy and Committee is being asked to review document and submit comments to Ms. Malissa Givhan at mgivhan@norpc.org in preparation for voting on approval on May 10th, 2022 at which time assurances and resolution document will be provided.

Also, under Other Matters, Mr. Chris Morvant with DOTD, informed the Board that it is National Work Zone Awareness Week. In celebration of Work Zone Awareness Week - April 13 is Go Orange and Yellow Day. Additional information was sent to the Board regarding this announcement. Mr. Chris Morvant can be contacted at chris.morvant@la.gov.

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For
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April 12, 2022

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Councilmember Robert Arcuri

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Councilmember T.J. Smith, Jr.

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Pete Panepinto (Hammond)

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 22

Consultants:



AGENDA

1. Consideration: Approval of the March 8, 2022 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Audit Financial Services – Extension of Contract
5. Presentation: ConnectLA
Louisiana Office of Broadband Development & Connectivity
By: Thomas Tyler, Jr., Deputy Director
Glen Howie, Jr., Senior Policy Analyst
6. Presentation: Southeast Louisiana Brownfield Fest
By: Adam Tatar
RPC's Brownfields Coordinator
7. Consideration: Travel Request
8. Consideration: Contract Extensions
9. Consideration: Consultant Billings
10. Consideration: Public Comment Period
11. Consideration: Other Matters



1. Consideration: Approval of March 8, 2022 minutes.

Mr. Jeff Roesel asked the Board for a motion for the approval of the March 8, 2022 minutes. Councilmember At-Large Kerri Callais made a motion to approve the March 8, 2022 minutes, seconded by Councilmember Robert Arcuri and approved unanimously by the Regional Planning Commission as noted by the Chairman.

2. Consideration: Committee Reports **(a) Budget and Personnel Committee** **(b) Other Committee Reports**

Mr. Jeff Roesel explained there were no committee reports at this time.

3. Consideration: Financial Report **(a) Balance Sheet of Local Activities** **(b) Monthly Budget Report**

Mr. Jeff Roesel referred the members to page 9 of the meeting packet for the balance sheet for the month ending February 28, 2022. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,640,954.79

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilmember Dick Gibbs, seconded by Mr. Chris Masingill and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Jeff Roesel explained there were no budget amendments at this time.

4. Consideration: Audit Financial Services – Extension of Contract

Mr. Jeff Roesel referred the members to page 10 of the meeting packet for the Audit Financial Services, Extension of Contract for approval and stated that staff is requesting to exercise a one year extension of the current contract with our Auditors- Carr Riggs Ingram.

There being no questions or objections, the Chairman called for a motion to approve the Audit Financial Services – Extension of Contract. It was so moved by Parish President Jaclyn Hotard, seconded by Mr. Jack Stumpf and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**5. Presentation: ConnectLA
Louisiana Office of Broadband Development & Connectivity
By: Thomas Tyler, Jr., Deputy Director
Glen Howie, Jr., Senior Policy Analyst**

Mr. Jeff Roesel introduced Mr. Thomas Tyler, Jr. to the Board. For a copy of the presentation please contact Ms. Maggie Woodruff at mwoodruff@norpc.org

**6. Presentation: Southeast Louisiana Brownfield Fest
By: Adam Tatar
RPC's Brownfields Coordinator**

Mr. Jeff Roesel introduced RPC's Adam Tatar, EPA Brownfields Program Coordinator to the Board. Mr. Tatar presented a presentation on Brownfield Fest to be held on May 10-11 in St. Bernard Parish, hosted by the Regional Planning Commission. This event will offer a deep dive into existing brownfield resources and prepare our region to take advantage of additional funding authorized under the Bipartisan Infrastructure Legislation. Registration is free.

For more information on this presentation please contact Mr. Adam Tatar at atar@norpc.org.

7. Consideration: Travel Request

Mr. Jeff Roesel referred members to page 11 of the packet and pointed out 5 travel requests with expenses paid for by the grants: Three staff members, Jeff Roesel, Maggie Woodruff and Elizabeth Morris to attend the SWREDA Conference, April 27–29, 2022, Houston, TX. One staff member, Malissa Dietsch-Givhan to attend the Louisiana Flood Plain Management Conference, April 6-8, 2022, Baton Rouge, LA. One staff member, Sam Buckley to attend the APA Conference, April 29 – May 3, 2022, San Diego, CA

There being no questions or objections, the Chairman called for a motion to approve the Travel Request. It was so moved by Ms. Sophie Harris Vorhoff seconded by Mayor Pete Panepinto and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

8. Consideration: Contract Extensions

Mr. Jeff Roesel stated there are no contract extensions this month.

9. Consultant Billings

Mr. Jeff Roesel referred the members to a summary list of the consultant bills on page 12 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mayor LaToya Cantrell seconded by *Mayor Bob Zabbia and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

*Mayor Bob Zabbia is a member of the Transportation Policy Committee, there was no objections to him making the motion.

10. Consideration: Public Comment Period

The Chairman asked if there was any other public comment. There was none.

11. Consideration: Other Matters

The Chairman asked if there were any other matters. There was none. There was a motion to adjourn the meeting by Parish President Kirk Lepine, Parish President Jaclyn Hotard seconded, and the Chairman adjourned the meeting.